

**NANTWICH AGRICULTURAL SOCIETY LTD**

**RISK ASSESSMENT  
2018**

	Version 5	Date
Prepared By	John Harper	08.04.18
Checked By		
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## **Risk Assessments**

Numerous pieces of legislation require risk assessments to be carried out and, in particular, the Management of Health and Safety (Workplace) Regulations 1999. All work activities need to be assessed by a competent person in order to identify the hazards and quantify the risks of these hazards causing harm to people. Hazards and risks that are not eliminated must be controlled and the control measures, be they physical or procedural, must be communicated to those who will work, or otherwise come into contact with the hazards.

This risk assessment provided by Nantwich Agricultural Society has been based on the Nantwich Show which is to be held on the 25th July 2018 on the Dorfold Estate, Nantwich, Cheshire. The assessment also incorporates the experience of undertaking previous events.

Risk Assessments and method statements together with details of relevant insurances will be sought from the various

contractors and suppliers to Nantwich Agricultural Society Ltd and will be taken into consideration when drafting further drafts of this document.

In undertaking risk assessments, the following approach has been adopted:

- 1 Gather information/identify risks
- 2 Evaluate residual risk
- 3 Consider control measures appropriate to the identified risks

The risk assessments below give both primary and residual risks. The primary risk is the risk associated with the identified hazard assuming that the risk associated remains completely uncontrolled. The residual risk is the level of the remaining risk produced when proposed control measures have been applied. The figures given may be interpreted using the matrix below. Nantwich Agricultural Society management must ensure that the risk control measures are fully implemented to achieve these levels. The columns following the residual risk data indicated where additional controls are required or where special attention should be given. For the avoidance of confusion - the columns of the risk rating sections are headed S x L=R. S is for "severity" and is given in the first column. L is for "likelihood" and is indicated in the second column.

The control measures, indicated within the assessment, are considered to be reasonably practicable measures, to control the risks identified based on experience of similar events.

A review of the assessment will be made, should further information be received which suggests that the control measures suggested are no longer sufficient to control risks or are inappropriate or if additional hazards are identified. During the event build up a process of continuous assessment and reassessment will be undertaken by the Events Safety Officer, Rick Johnson, and John Harper the events safety advisor, to ensure appropriate risk controls are put in place should situations develop which are not covered within this assessment.

## RISK MATRIX

DEFINITIONS	<i>Likelihood</i>			
	RISK RATING	Low = 1	Med = 2	High = 3
	Low = 1	1	2	3
	Med = 2	2	4	6
	High = 3	3	6	9

*Severity x Likelihood = RISK RATING*

## RISK RATING

**6 - 9** = High risk – action required to reduce risk

**3 - 4** = Medium risk – seek to further reduce risk

**1 - 2** = Low risk – no action but continue to monitor

## DEFINITIONS

### *Severity*

**H** = Fatality or major injury causing long term disability

**M** = Injury or illness causing short-term disability

**L** = Other injury or illness

## ***Likelihood***

**H** = Certain or near certain

**M** = Reasonably likely

**L** = Very seldom or never

## **CONTENTS**

1. **EVENT INFRASTRUCTURE – Build and Breakdown**
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7. **FIREWORKS (Not applicable for this years show)**
8. **FIRE RISK ASSESSMENT (NB also see fire risk assessment for whole show ground)**
9. **ZOOZOSES**

<p><b>Arrival and Event Installation procedures:</b> Failure to maintain control of equipment</p>	<p>1.1</p>	<p>Event staff, contractors and members of the public.</p>	<p>3</p>	<p>1</p>	<p>M</p>	<p>Event Safety Officer should be appointed to oversee the work of installation and to liaise with contractors and statutory authorities.</p> <p>Load in may necessitate traffic/people management.</p> <p>Temporary barriers should be erected around work sites during build/dismantle, etc.</p> <p>All contractor vehicles/plant movement to be supervised.</p> <p>All persons to be trained and competent.</p>	<p>2</p>	<p>1</p>	<p>L</p>	
<p><b>Working light:</b> Insufficient visibility for working</p>	<p>1.2</p>	<p>Event staff, contractors and members of the public.</p>	<p>3</p>	<p>1</p>	<p>M</p>	<p>Ensure adequate lighting levels if build/dismantle during hours of darkness.</p>	<p>2</p>	<p>1</p>	<p>L</p>	
<p><b>Use of Electrical equipment:</b> Electrical Shocks or Burns</p>	<p>1.3</p>	<p>Event staff and contractors</p>	<p>3</p>	<p>2</p>	<p>H</p>	<p>All individual contractors own power supplies to be certified as appropriate.</p> <p>Use of 110V or battery operated tools where practicable</p> <p>Portable tools, etc to be examined and certificated.</p> <p>Event Safety Officer to monitor</p>	<p>2</p>	<p>1</p>	<p>L</p>	

<p><b>Storage of Materials:</b> falls, trips, unsafe stacking and r collision</p>	<p>1.4</p>	<p>Event staff and contractors</p>	<p>3</p>	<p>2</p>	<p>H</p>	<p>Safe storage locations to be identified by contractors with Site Manager in advance.</p> <p>Fencing, cones, hazard tape and hazard lighting to be erected as necessary where public have access or where there is a significant risk of vehicle collision.</p> <p>Security may be needed if left unattended.</p>	<p>2</p>	<p>1</p>	<p>L</p>	
<p><b>Medical Provisions:</b> lack of adequate medical provisions</p>	<p>1.5</p>	<p>Event staff and contractors</p>	<p>3</p>	<p>3</p>	<p>H</p>	<p>The Event Safety Officer will evaluate the medical provisions for the work required and assess if they are suitable for the work activities being undertaken - If not then the medical provisions will be increased accordingly.</p> <p>The Event Director will distribute to all site crew this information prior to the build.</p> <p>The Event Director will provide to contractors details of the medical provisions to enable them to undertake their own medical assessment for their employees.</p> <p>Nantwich Agricultural Society Ltd will ensure the appropriate levels of medical cover are in place for the duration of the build and dismantle.</p> <p>Event Safety Officer will identify the location of the nearest hospital with an operational A&amp;E Department.</p>	<p>2</p>	<p>1</p>	<p>L</p>	<p>Contractors will be encouraged to inform the Event Safety Officer of any additional first aid provisor that may be required due to the nature of the work.</p>
<p><b>lack of protection for head,</b></p>	<p>1.6</p>	<p>Event staff and</p>	<p>2</p>	<p>2</p>	<p>M</p>	<p>Individual contractors to be responsible for</p>	<p>1</p>	<p>2</p>	<p>L</p>	

<p><b>hands, feet, ears:</b> cuts, lacerations, hearing damage concussions, crushing injuries etc.</p>		contractors				<p>ensuring that they have appropriate Personal Protective Equipment (PPE) for the activities which they are undertaking and ensuring the exclusion of all other persons from areas where PPE is required.</p> <p>Signage/barriers placed as appropriate.</p> <p>Contractors should ensure that areas requiring PPE remain off limits until safe.</p> <p>Event Safety Officer to monitor this.</p> <p>Contractor's method statements should clearly state PPE requirements as appropriate.</p> <p>The method statements risk assessments should identify the operations/periods where PPE is necessary.</p>				
<p><b>Manual Handling:</b> back injuries, strains, sprains, etc</p>	1.7	Event staff and contractors	2	3	H	<p>Task specific risk assessments to be undertaken by individual contractors.</p> <p>Staff of competent contractors to be trained in 'Kinetic' lifting techniques.</p> <p>Appropriate design of equipment.</p> <p>Weight of equipment to be established before lifting operation proceeds.</p>	2	1	L	Mechanical handling device to be used whenever possible.
<p><b>Direction and Breakdown of structures:</b> falling materials. vehicle movement. Instable part of completed</p>	1.8	Event staff and contractors	3	2	H	<p>All structures to be erected by competent contractors who should have been vetted in advance by Event Safety Officer.</p> <p>The safety of the contractor's employees is</p>	2	1	L	Method Statements and/or Risk Assessments to be provided where appropriate Event Safety Officer to ensure compliance with method



structures						<p>the responsibility of the contractor. The Event Safety Officer should, however, intervene if unsafe working practices are observed.</p> <p>Areas where erection taking place should be "off limits" to others not taking part. If working on or adjacent to a road and especially on a night, high visibility jackets should be worn. Such working areas should be barriered and/or stewarded.</p> <p>Head protection should be worn where necessary.</p>				statements.
<p><b>Incorrect and/or Unstable structures:</b> Potential for total or partial collapse.</p>	1.9	Event staff, contractors and Event attendees.	3	2	H	<p>Plans, specifications and calculations for all structures should be made readily available for examination by interested parties to allow checks to be made on the suitability of the finished structures in light of the intended use and foreseeable overload conditions.</p> <p>The structures to be erected by contractors who have had their health and safety standards vetted.</p> <p>The Event Safety Officer should monitor the erection.</p> <p>The final structure should be subjected to an independent erection check by a structural engineer or other competent person and/or completion certificated by a competent person.</p>	2	1	L	

						The Event Safety Officer should intervene if serious breaches of safe practice by contractors are observed.				
<b>Weather Conditions:</b>	<b>1.10</b>	Event staff and contractors.	2	2	M	In the event of severe weather, which constitutes a severe risk to the health and safety of those on site, the Event Safety Officer should have the authority to stop all activities until conditions improve.  Access to suitable and sufficient welfare facilities and drinking water  Use of sun block etc	2	1	L	
<b>Site Clearance:</b> cuts and puncture wounds.	<b>1.11</b>	Event staff, contractors and Event attendees	2	2	M	Site to be thoroughly cleared prior to public congregation and after site clearance/get-out.  Any persons required to litter pick should be provided with suitable pick up tools and gloves. All persons involved should be made aware of the potential health risks.	1	1	L	

<p><b>Equipment on Hire:</b> Whenever hired equipment is used, the risk of accidents is increased due to a potential lack of training, discipline in use, documentation &amp; maintenance. Examples of this equipment are MEWP, cars, forklift trucks, etc.</p>	<p><b>1.12</b></p>	<p>Event staff, contractors and General public</p>	<p>3</p>	<p>2</p>	<p>H</p>	<p>The Site Manager will ensure that the supplier gives instruction in the safe use of the equipment, confirms it is fit for purpose and provides a test certificate if applicable. If required access to and use of the equipment will be restricted to those who have received the appropriate training.</p> <p>All users must be competent and, if necessary, properly insured.</p> <p>Event Safety Officer to monitor</p>	<p>2</p>	<p>1</p>	<p>L</p>	<p>If a Contractor provides equipment to be used by crew, they should ensure that the equipment carries a full test and maintenance history is fit for purpose and come with all appropriate user manuals and available for inspection on request</p>
<p><b>Communication Failure:</b> Communications systems need to exist between all parties in order to prevent, or minimise, injuries that may be caused by an emergency.</p>	<p><b>1.13</b></p>	<p>Event staff, contractors and General Public</p>	<p>2</p>	<p>3</p>	<p>H</p>	<p>Decisions will be taken as to whether communications between teams are via personal contact, mobile phones or Radios.</p> <p>The Event Director will publicise this information prior to the Event build.</p>	<p>2</p>	<p>1</p>	<p>L</p>	<p>All Contractors should inform the Event Director as to any requirements for safety critical communications they may require.</p>

<p><b>Loading &amp; Unloading Vehicles:</b></p> <p>People may be injured by reversing vehicles, blocking of access &amp; egress routes and insufficient crew assigned to unload vehicles.</p>	<p><b>1.14</b></p>	<p>Event staff, contractors and General Public</p>	<p>3</p>	<p>2</p>	<p>H</p>	<p>The Event Director will control and ensure proper supervision of vehicle unloading and loading.</p> <p>If unloading/loading is undertaken on a public highway hazard signage will be displayed and red &amp; white tape used to restrict access to the area.</p> <p>In areas of high risk barriers will be put in place.</p> <p>High Viz jackets must be worn when unloading vehicles on the public highway.</p>	<p>2</p>	<p>1</p>	<p>L</p>	<p>All Contractors must ensure competent member of their crew is available during the loading and unloading of the equipment.</p>
<p><b>Welfare Provisions:</b></p> <p>Insufficient welfare provisions can lead to fatigue, dehydration, hypothermia, overheating, etc.</p>	<p><b>1.15</b></p>	<p>Event staff and contractors</p>	<p>2</p>	<p>2</p>	<p>M</p>	<p>The Event Director should always identify the nearest available drinking water point and toilets.</p> <p>When necessary Nantwich Agricultural Society Ltd will provide these facilities on site.</p> <p>The Event Safety Officer must inform staff of extreme weather conditions they may encounter whilst on site and provide instructions regarding the appropriate clothing, PPE, etc.</p>	<p>1</p>	<p>1</p>	<p>L</p>	

<p><b>Drugs &amp; Alcohol:</b> Reduction of stamina, disorientation, incoherence, lack of judgement</p>	<p><b>1.16</b></p>	<p>Event staff and contractors</p>	<p>3</p>	<p>2</p>	<p>H</p>	<p>All staff to be advised prior to their arrival onsite that the consumption of alcohol and the taking of recreational drugs are prohibited.</p> <p>The Event Director will send off site any member of staff who is or appears to be under the influence of alcohol or drugs.</p>	<p>2</p>	<p>1</p>	<p>L</p>	
<p><b>Use of Personal Protective Equipment (PPE):</b> PPE should only be used as a 'last resort' control measure</p>	<p><b>1.17</b></p>	<p>Event staff and contractors</p>	<p>3</p>	<p>2</p>	<p>H</p>	<p>All staff using PPE must be trained by a competent person in its use.</p> <p>The Event Safety Officer will ensure that all staff, freelancers and contractors required to wear PPE adhere to the safe working practices as detailed by their risk assessments and the manufacturer.</p>	<p>3</p>	<p>1</p>	<p>M</p>	<p>The Event Safety Officer insists that the use of safety harnesses is reduced to the lowest possible level.</p>

<p><b>Noise Levels:</b> Crew and staff may be working in the vicinity of high sound levels.</p>	<p><b>1.18</b></p>	<p>Event staff and contractors</p>	<p>3</p>	<p>2</p>	<p>H</p>	<p>The Event Director will inform all Staff and Crew of the need to provide and use Ear Protection (PPE) and provide it when deemed necessary.</p> <p>Work areas where noise expected to exceed 80dB (A) over an eight hour period to be identified and signed.</p> <p>Event Safety Officer on site to advise staff accordingly and provide appropriate hearing protection.</p> <p>Event Director to ensure that sound system is designed, installed and operated by competent persons.</p>	<p>2</p>	<p>1</p>	<p>L</p>	<p>The Local Council should inform the Event Director if there are any local regulations concerning Noise prior to the event build and any of their contractors will producing high sound levels.</p> <p>All Contractors should inform the Event Director prior to build if any equipment is likely to make a significant amount of noise.</p>
<p><b>Lifting Operations:</b> All lifting operations (i.e. MEWP, Forklifts, chain hoists etc) must be properly planned and appropriately supervised.</p>	<p><b>1.19</b></p>	<p>Event staff and contractors</p>	<p>3</p>	<p>3</p>	<p>H</p>	<p>Contractors will ensure that every lifting operation has a nominated "responsible person" who is in charge of all lifting &amp; lowering operations of the system.</p> <p>This person will be in overall charge of the operation irrespective of whom it belongs to.</p> <p>The Event Director will identify any appropriate communication systems and chain of command, especially if loads are being moved as part of the Event.</p> <p>All lifting operations should be in compliance with the Lifting Operations and Lifting Equipment Regulations Regs 1998.</p> <p>Event Safety Officer to monitor.</p>	<p>3</p>	<p>1</p>	<p>M</p>	<p>All Contractors must supply all relevant information including relevant licences and test certificates to the responsible person, prior to the start of the event build</p>

<b>Forklift Trucks/ Tele-handlers:</b>	<b>1.20</b>	Event staff and contractors	3	1	M	<p>Activities requiring the use of forklift truck/tele-handlers should be identified and the appropriate equipment used.</p> <p>All equipment operators should be appropriately certified and competent.</p> <p>Plant operations to be stewarded as appropriate.</p> <p>Plant to operate with audible reversing warning and operate with flashing lights. Plant operations adjacent to areas open to the public should be suitably marshalled – contractors should provide competent banks man as required.</p>	2	1	L	Contractors bringing such plant to site should identify their operators in advance with proof of competence. other operators should be allowed to use the plant on site.
<b>Control of substances hazardous to health:</b> Certain substances if not stored and used correctly can cause injury. Burns, skin & eye irritations	<b>1.21</b>	Event staff and contractors	2	2	M	<p>The Contractors will ensure that the use of any substance that is recognised to be hazardous to health is reduced to a minimum or if possible replaced with a less harmful substance.</p> <p>All staff to be instructed and trained in the use of such hazardous substances.</p> <p>All of the manufactures safety data and COSHH assessment sheets for each substance will be stored at the appropriate first aid point. This safety information must be adhered to.</p> <p>All hazardous substances are stored in original secure and marked containers</p> <p>The correct PPE must be worn when required Event Safety Officer to monitor.</p>	2	1	L	

<p><b>Supervision of Work at Height:</b>  Supervision the use of access equipment, ladders and access towers etc.</p>	2.1	Event staff and contractors	3	2	H	<p>Consideration should always be given to eliminating or reducing the amount of work at height.</p> <p>Before any work at height is undertaken, suitable 'Rescue Protocols' must be identified and put in place.</p> <p>The Event Safety Officer must have sight of all contractor Risk Assessments pertaining to Work at Height.</p> <p>The Event Safety Officer must monitor all work activities that are undertaken at height.</p> <p>Contractors must ensure that areas beneath the work activity have restricted access.</p> <p>Contractors must ensure that the appropriate PPE is worn and staff are properly trained in its use.</p>	3	1	M	<p>Great care must be exercised whilst working at height in areas that the event attendees have access to.</p>
<p><b>Use of Mobile elevated work platform (MEWP):</b>  Overturning of the MEWP. Falls of personnel from the operating basket. Falls of materials. Personnel becoming trapped or entangled in moving parts.</p>	2.2	Event staff and contractors	3	2	H	<p>Ensure that MEWP is on firm, level grounding and where applicable that the outriggers are used.</p> <p>Trained personnel only to operate MEWP.</p> <p>Use of restraint harness equipment where manufacture requires it. Always work within cage.</p> <p>Adequate planning of works to ensure where necessary that materials can be taken up within the cage.</p>	3	1	M	<p>Event Safety Officer to check MEWP Licences.</p> <p>Contractors to ensure that Daily Checks are undertaken on all MEWPs.</p> <p>Authorised Driver/Operator will become key holders for the plant/equipment type designated.</p> <p>Keys must be returned to the Event Director at the end of</p>



						<p>Always work within the MEWP's SWL. Never use MEWP as a crane.</p> <p>Keep unauthorised personnel away from the work zone by using barriers, cones or hazard tape if necessary.</p> <p>Ensure the MEWP is suitable for the task conditions and terrain is used; if in doubt consult the manufacturer.</p> <p>Ensure appropriate head protection is used.</p> <p><b>This equipment must never be used by a lone operator always by a minimum of two people with a clear communication system</b></p>				<p>plant/equipment use or end of shift.</p> <p>Keys must NEVER be left unattended in the ignition.</p> <p>PPE including harnesses to be checked prior to each use</p>
<p><b>Working at heights Aluminium Towers):</b>  there is a risk of overturning the tower with or without personnel on working platform also falls by personnel and falls of materials and or components or tools.</p>	2.3	Event staff and contractors	3	2	H	<p>Towers to be erected by competent personnel only.</p> <p>Use of outriggers where applicable. Never overload working platform.</p> <p>Towers always to be erected on firm level grounding.</p> <p>Always empty platform before releasing wheel locks</p> <p>NEVER ALLOW PERSONS TO RIDE A WORKING PLATFORM.</p> <p>Use of system decking for working platform.</p>	3	1	M	<p>Always climb tower from inside. Adequate handrails be provided.</p> <p>Always ensure that before and after use the tower is stored securely.</p> <p>Users may also require a safety harness to prevent fall from the tower</p>

						<p>Use of toe boards/mid rails. Do not overload platforms.</p> <p>Keep personnel from under decked area while in use.</p> <p>That the event attendees do not have access to.</p> <p>Event Safety Officer to monitor.</p>				
<p><b>Vork at height (ladders);</b> here is a risk of falls of ersonnel from steps overturning</p>	<b>2.4</b>	Event staff and contractors	2	2	M	<p>Consider the use of a small Access Tower as an alternative work platform.</p> <p>Ensure all ladders are suitable for the task and are well maintained.</p> <p>Stepladders for general access only, prolonged work activities to be undertaken from a working platform.</p> <p>Never work from top rungs. Ladder always to be footed. Use ladder on firm flat ground only</p> <p>Ladder not to carry loads other than one person. The use of two ladders with deck between should be avoided</p> <p>Not to be used for work at great heights.</p> <p>Ladders only to be used for tasks of short duration – 15 to 30 minutes.</p> <p>Event Safety Officer to monitor.</p>	2	1	L	<p>Ladders must be tied and made secure at the top and foot. The user may also require further PPE and must consider this before use</p>

<p><b>General Arrangement of Temporary Units:</b> Overcrowding/Pinch points</p>	<p><b>3.1</b></p>	<p>Event staff, contractors and Event attendees</p>	<p>3</p>	<p>2</p>	<p>M</p>	<p>All units to be located in areas where excessively high crowd densities not to be expected and aligned to not obstruct crowd flows.</p> <p>Stall and unit sites to be allocated in advance on to plan showing detail of unit dimensions, materials/food to be sold and of vendors.</p> <p>Unauthorised vendors to be removed from site in liaison with relevant authorities.</p> <p>Units to be grouped and where necessary fences to be installed between and at rear to prevent unauthorised crowd access</p> <p>Event Safety Officer to monitor</p>	<p>2</p>	<p>1</p>	<p>L</p>	<p>Designated Site Manager to take responsibility for the siting of all temporary units</p>
<p><b>Generators:</b> Fire and electric shock</p>	<p><b>3.2</b></p>	<p>Event staff, contractors and Event attendees</p>	<p>3</p>	<p>1</p>	<p>M</p>	<p>Where possible, consideration should be given to connecting units and lighting to main supplies. Where this is not possible, a minimum number of shared generators to be used.</p> <p>No petrol generators to be used.</p> <p>Generators to be located in secure areas away from public.</p> <p>Generators to be secured by using appropriate fencing.</p> <p>All generators to have suitable and sufficient fire extinguishers close at hand.</p> <p>Generators only to be provided by Event approved Electrical Distribution contractor</p>	<p>2</p>	<p>1</p>	<p>L</p>	

<p><b>Cable Runs:</b> Slips, trips and falls</p>	<p><b>3.3</b></p>	<p>Event staff, contractors and Event attendees</p>	<p>2</p>	<p>2</p>	<p>M</p>	<p>Minimum number of cable runs to be used.</p> <p>Where possible, these not to be in public areas. If in public areas, acceptable cable covers in high visibility colours to be used.</p> <p>High-level cable runs preferred.</p> <p>When possible cables should be 'Trenched' In.</p> <p>Event Safety Officer to inspect</p>	<p>2</p>	<p>1</p>	<p>L</p>	
<p><b>LPG:</b> Fire and explosion</p>	<p><b>3.4</b></p>	<p>Event staff, contractors and Event attendees</p>	<p>3</p>	<p>2</p>	<p>H</p>	<p>LPG to be limited to a maximum of one cylinder spare for each one in use at each unit.</p> <p>Vehicles and units to be checked on a regular basis for compliance.</p> <p>Unit operators to submit certification in advance that gas installation has been installed and checked within the last three months by competent approved contractor. Details to be vetted in advance of siting by the Event Safety Officer.</p> <p>Competence/training of staff in the use/changing of LPG to be vetted.</p> <p>If considered necessary a LPG storage facility to be established remote from main Event infrastructure at an agreed location.</p> <p>Event Safety Officer/Fire Safety Officer to inspect</p>	<p>3</p>	<p>1</p>	<p>M</p>	

<p><b>Looking Fire:</b> Fire and burn injuries</p>	<p>3.5</p>	<p>Event staff, contractors and Event attendees</p>	<p>2</p>	<p>2</p>	<p>M</p>	<p>Background of caterers to be checked by Event Safety Officer for previous users.</p> <p>Firefighting equipment to normal requirements and to satisfaction of the Fire Safety Officer is required.</p> <p>Caterers to be trained/vetted in the use of extinguishing media.</p> <p>Event Safety Officer/Fire Safety Officer to inspect</p>	<p>2</p>	<p>1</p>	<p>L</p>	
<p><b>Waste Storage:</b> Fires</p>	<p>3.6</p>	<p>Event staff, contractors and Event attendees</p>	<p>3</p>	<p>2</p>	<p>H</p>	<p>Waste storage close to units to be provided in metal skips in secure locations away from main public areas.</p> <p>Suitable and sufficient fire fighting equipment to be in place</p> <p>Event Safety Officer/Fire Safety Officer to inspect</p>	<p>2</p>	<p>1</p>	<p>L</p>	
<p><b>Miscellaneous Trader and Exhibitor Hazards:</b> Ejection of materials Sale of unsuitable materials. Unsuitable displays. Fire.</p>	<p>3.7</p>	<p>Event staff, contractors and Event attendees</p>	<p>2</p>	<p>2</p>	<p>M</p>	<p>Unsuitable activities to be prohibited.</p> <p>Unsuitable materials/goods - flares, fireworks, etc to be prohibited. Units to be monitored by security for compliance.</p> <p>Structure of trader's units to be checked for stability by Event Safety Officer.</p>	<p>2</p>	<p>1</p>	<p>L</p>	

<p><b>Emergency Situations:</b> Panic, crushing, overcrowding</p>	<p><b>3.8</b></p>	<p>Event staff, contractors and Event attendees</p>	<p>3</p>	<p>1</p>	<p>M</p>	<p>Measures in place to reduce possibility of emergencies, fire or collapse to a minimum.</p> <p>In the event of an incident, units are located away from areas of expected excessively high crowd density allowing free movement away from area.</p> <p>Additional firefighting resources available to deal with small fires before they escalate.</p> <p>Stewards positioned to facilitate localised evacuation. Follow the evacuation plan.</p>	<p>2</p>	<p>1</p>	<p>L</p>	
<p><b>Means of Escape (Marquees for public occupation):</b> Panic Crushing Ability to escape</p>	<p><b>4.1</b></p>	<p>Event staff, contractors and Event attendees</p>	<p>3</p>	<p>2</p>	<p>H</p>	<p>A suitable and sufficient number of emergency exits shall be positioned around the perimeter of the marquee in accordance with the Reform (Fire Safety) Order 2005. Details to be agreed with Event Safety Officer and Fire Officer prior to build.</p> <p>Exit doors (if fitted) shall open outwards and shall be unlocked when the tent is occupied. Panic bolts may be fitted if appropriate. Exits to be stewarded throughout period of public occupation.</p> <p>Suitable and sufficient maintained emergency signage and lighting to be available.</p> <p>Nantwich Agricultural Society Ltd to ensure that contracts with either tent supplier or electrician states responsibility for provision of lighting/signage.</p>	<p>2</p>	<p>1</p>	<p>L</p>	<p>Inspection of lighting and signage by Event Safety Officer/Fire officer as appropriate prior to public use.</p> <p>Exit doors to be maintained clear inside and outside the tent. Guys and stakes near exits to be maintained clear pedestrian routes and shall be clearly marked or protected to avoid tripping</p>

<p><b>Fire:</b> Damage by fire or smoke to persons and/or property</p>	<p><b>4.2</b></p>	<p>Event staff, contractors and Event attendees</p>	<p>3</p>	<p>2</p>	<p>H</p>	<p>Keep combustibles to minimum. No storage of combustible or explosive material permitted in tent.</p> <p>Provide suitable and sufficient fire extinguishers and at exit doors. Stewards to be aware of location of extinguishers.</p> <p>Fabric of tent, drapes, linings and any floor covering to be flame retardant to BS5348 Test 2, BS7157 Annex A, BS7837, BS 5287 Table 1 or BS5867 Part2 Type B as appropriate. Certificates to be available for inspection.</p> <p>Materials that have been chemically treated to achieve their fire retardancy may require recertification at intervals – Event Safety Officer to check for certification.</p> <p>Petrol generators not to be used.</p>	<p>2</p>	<p>1</p>	<p>L</p>	
<p><b>Temporary Flooring:</b> Slips, trips and falls</p>	<p><b>4.3</b></p>	<p>Event staff, contractors and Event attendees</p>	<p>2</p>	<p>2</p>	<p>M</p>	<p>Flooring materials to be laid evenly to avoid any tripping points and be securely fixed.</p> <p>Installer to remain on site until Event Safety Officer has checked and approved the floor for use.</p>	<p>2</p>	<p>1</p>	<p>L</p>	
<p><b>Stakes and Ropes (Traditional Marquees):</b> Slips, trips and falls</p>	<p><b>4.4</b></p>	<p>Event staff, contractors and Event attendees</p>	<p>2</p>	<p>2</p>	<p>M</p>	<p>Guy ropes, stakes and other anchorages to be positioned and protected in such a manner as to reduce the potential for members of the public to walk into or trip over them.</p> <p>Guy ropes near exit routes or near pedestrian routes shall be clearly marked or</p>	<p>2</p>	<p>1</p>	<p>L</p>	

						<p>barriered off.</p> <p>Stakes and pegs shall be provided with cushioning by either the tent supplier or the client (contract item to be clarified with tent supplier) to prevent abrasion injuries or clearly separated from public areas.</p> <p>Event Safety Officer to inspect before Event opens.</p>				
<p><b>Services:</b></p> <p>gas, electric, water etc services either overhead or underground fire, explosion, damage to services</p>	<b>4.5</b>	Event staff and contractors	3	2	H	<p>Site survey to be undertaken to review the locations of any overhead cables and buried services chambers. Marquee to be positioned to avoid these.</p> <p>Services providers to be consulted where there is any doubt relating to the possibility of encountering buried services.</p> <p>CAT Scanners to be used where doubt exists as to the location of Service cables.</p>	2	1	L	
<p><b>Wind Loading:</b></p> <p>overload conditions leading to structural instability and collapse</p>	<b>4.6</b>	Event staff, contractors and Event attendees	3	2	H	<p>Weather forecasts to be obtained at regular intervals and, where strong winds are forecast, the high wind procedures specified by the marquee supplier shall be consulted.</p> <p>Where wind gust speeds are predicted to exceed 18m/s or supplier stated figure, the marquee and the immediate area is to be evacuated and secured against re-entry.</p> <p>Marquee dismantling or strengthening may be carried out as determined by the contractor.</p>	2	1	L	



						Event Safety Officer to monitor wind speeds using an Anonometre and checking BBC/Met office Websites on a regular basis.				
<b>Overcrowding:</b> Consequence of entertainment failure or public disturbance. Drunken disorder. Effects on adjacent areas.	<b>5.1</b>	Event staff, contractors and Event attendees	3	2	H	Capacity of Event having regard to site lines and seating /standing arrangements as given in text. Event is ticketed, tickets sold in advance.  Use stewards/barriers to control crowd movements as required.  Licensed safe capacity never to be exceeded.	2	1	L	
<b>Audience Crush - front of stage:</b> Stewarding control and access.	<b>5.2</b>	Event attendees	3	1	M	The stage will be positioned and provided with sight lines such that it gives the widest possible angle of view for the audience for area available.  Side screens will be installed to ensure that restricted sight lines create areas of minimal density to each side into which crowd movement can be accommodated if necessary.  The type of events and audience profiles suggests pushing forward will not be a serious issue.  Stewards will monitor and control barrier area.  The audience will be monitored by the event staff to detect any problems. The event manager has a clear sightline to the front of stage				<b><u>Not applicable for the 20' show as there is no stage structure present. However if a stage is used this risk assessment will be activated</u></b>  Procedures to be implemented to communicate these problems to security, first aid, stage manager, Event Safety Officer that appropriate action is taken  There should be an author to stop the show temporarily required; this decision will be made by the event manager

<p><b>Emergencies:</b>  Hazards from the need to vacuate.  Local or area.  Consider what may cause and how can be controlled.  Fire – restriction of protected route  Bomb – Evaluate Risk/ disorder localised.  Evacuation – collapse of structure</p>	5.3	Event staff, contractors and Event attendees	3	2	H	<p>An evacuation plan will be agreed with the emergency services.</p> <p>Emergency announcements made over PA (back up power necessary) to give instructions to the public. This to be supplemented with message relayed by stewards using loud hailers.</p> <p>All access routes to be stewarded.</p> <p>Stewarding companies and Event Safety Officer to be familiar with any Event specific evacuation strategy and alarm system.</p>	3	1	M	
<p><b>Hazards arising through unauthorised access to plant, structures and equipment:</b></p>	5.4	Event staff, contractors and Event attendees	3	1	M	<p>All plant and equipment will, as far as is possible, be contained in secure areas.</p> <p>Event stewards to monitor</p>	2	1	L	
<p><b>Structures:</b>  Collapse</p>	5.5	Event staff, contractors and Event attendees	2	2	M	<p>Temporary structures to be suited to their intended use and foreseeable overload conditions, including adverse weather conditions. Refer to assessments for build (1.9)</p> <p>The structures to be erected by contractors who have had their health and safety standards vetted and completion certificates issued.</p> <p>The Event Safety Officer will monitor conditions on site, as they develop to ensure that design limits not exceeded. To be checked by competent person as appropriate.</p>	2	1	L	

						An Independent Structural Engineers will inspect all structures prior to the Event opening.				
<b>Weather Conditions:</b> heavy rain, wind	<b>5.6</b>	Event staff, contractors and Event attendees	2	2	M	Heavy rain not likely to have effect on structures or equipment.  If adverse weather that can affect structures, i.e. wind etc Event Safety Officer will have authority to stop all activity until conditions improve.	2	1	L	
<b>Conflicts between pedestrians and vehicles:</b>	<b>5.7</b>	Event attendees	2	2	M	Ensure that parking areas established for the Event are clearly signed and marshalled.  Ensure queuing areas are separated from vehicular routes.  Ensure that an effective Traffic Management Plan is in place.  No vehicles allowed to operate whilst the Event is open.  Stewards to control and restrict vehicular access	2	1	L	Emergency vehicles access the site will always use warning lights and alarms if necessary.
<b>Disabled Persons:</b> light lines poor, crushed, immobile in crowd.	<b>5.8</b>	Disabled Persons	3	2	H	Provide viewing areas stage left and/or right where practicable and appropriate.  Ensure facilities such as ramps are available for wheelchair users.  Stewards in attendance on	2	1	L	<b><i>Use of a stage is not anticipated for the 2018 show. . However if a stage is used this risk assessment will be activated</i></b>

<p><b>Electrical Hazards:</b> Electrocution.</p>	<p><b>5.9</b></p>	<p>Event staff, contractors and Event attendees</p>	<p>3</p>	<p>1</p>	<p>M</p>	<p>All electrical equipment and generators to be supplied and installed by reputable, competent contractors. Their standards will be pre-vetted, as will all contractors and a copy of their certificate as to membership of a recognised professional body obtained.</p> <p>All electrical systems should be constructed and maintained in a condition suitable for use in the open air and will be protected as necessary by 30mA residual current circuit breakers. All generators, distribution boxes etc to be away from public.</p> <p>A competent person should certify all electrical installation as to their safety on completion.</p> <p>A competent electrical contractor should be available to deal with any problems should they arise</p>	<p>2</p>	<p>1</p>	<p>L</p>	<p>A Temporary Electrical Installation certificate will be obtained.</p>
<p><b>Medical Provisions:</b> Insufficient, unsuitable provisions in place.</p>	<p><b>5.10</b></p>	<p>Event attendees</p>	<p>3</p>	<p>2</p>	<p>H</p>	<p>Provide medical cover commensurate with audience numbers.</p> <p>The Event Safety Guide, Chapter 20, will be used to calculate the required provisions.</p> <p>The NHS Trust will also be consulted, previous years requirements will also be taken into consideration.</p>	<p>2</p>	<p>1</p>	<p>L</p>	
<p><b>Noise:</b> Hearing damage.</p>	<p><b>5.11</b></p>	<p>Event staff, contractors and Event attendees</p>	<p>2</p>	<p>2</p>	<p>M</p>	<p>Work areas where noise expected to exceed 80dB (A) to be identified and signed. Employers on site to advise staff accordingly and provide appropriate hearing protection. Event Director to monitor.</p>				

<p><b>Loss of Light:</b> Inable to see secondary systems. Lighting for vacuation</p>	<p>5.12</p>	<p>Event attendees</p>	<p>2</p>	<p>2</p>	<p>M</p>	<p>Emergency lighting &amp; emergency exit signage present in permanent structures.</p> <p>Secondary lighting from stage, festoon etc.</p> <p>Key stewards to be provided with torches.</p>	<p>1</p>	<p>1</p>	<p>L</p>	<p><i>Other than inside structures this is not deemed applicable this year as the show will not on into the hours of darkness</i></p>
<p><b>Static Cameras:</b> Members of the public/audience tampering with camera equipment.</p>	<p>5.13</p>	<p>Event attendees</p>	<p>2</p>	<p>2</p>	<p>M</p>	<p>Cameras and equipment never to be left unattended in areas that the public have access to.</p> <p>When used out doors cameras, wherever possible will be powered by portable 12v batteries.</p> <p>A competent, experienced person will always supervise and monitor camera operatives.</p> <p>When deemed necessary by the Event Safety Officer camera operatives will be partnered by a competent person who will monitor the surrounding activities and pedestrian/vehicular movement.</p>	<p>2</p>	<p>1</p>	<p>L</p>	<p><i>This is not deemed applicable this year as the use of static cameras is not anticipated. However if the equipment is used this risk assessment will be activated</i></p>
<p><b>Moving cameras, attached to cranes, dollies, carrying devices and hand held:</b> Collisions with people, structures and structure</p>	<p>5.14</p>	<p>Event attendees</p>	<p>2</p>	<p>2</p>	<p>M</p>	<p>Only manufactures approved camera attachments will be use to secure cameras to moving devices designed and fit for the purpose.</p> <p>Secondary forms of attachment (i.e. Safeties) will be fitted to all camera equipment.</p> <p>Camera operatives will be partnered by a competent person who will monitor the</p>	<p>1</p>	<p>1</p>	<p>L</p>	<p><i>This is not deemed applicable this year as the use of this equipment is not anticipated. However this equipment is used the risk assessment will be activated</i></p>

						<p>surrounding activities and pedestrian/vehicular movement so as to reduce the likelihood of a collision as a result of 'Spatial Awareness' issues.</p> <p>Whenever possible sterile areas will be created and appropriately stewarded to prevent public/audience members accessing camera tracking routes.</p>				
<p><b>Camera platforms:</b> collapse, people and /or equipment falling.</p>	<b>5.15</b>	Event staff, contractors and Event attendees	2	2	M	<p>All platforms to be erected by competent contractors.</p> <p>Where necessary handrails and toe-boards will be fitted.</p> <p>Suitable means of access and egress will be fitted.</p> <p>Platforms will be stewarded to ensure that members of the public/audience cannot access platforms.</p> <p>A competent person will inspect platforms each day.</p> <p>If out riggers are used then the area needs to be barriered off.</p> <p>Event Safety Officer to inspect</p>	1	1	L	<p><b><i>This is not deemed applicable this year as the use of this equipment is not anticipated. However this equipment is used the risk assessment will be activated.</i></b></p>
<p><b>Lost Children:</b> children becoming separated from parent/Guardian</p>	<b>6.1</b>	Children	2	2	M	<p>Lost Children will be escorted by the event stewards to the First Aid point.</p> <p>All children to be accompanied by Guardians/parents at all times.</p>	1	1	L	

						Any staff coming into direct contact with children will be subject to a 'Full Disclosure' CRB check or provided evidence of such a check.				
<b>Young persons obtaining alcohol and becoming intoxicated:</b>	<b>6.2</b>	Young persons and Event staff	2	3	H	<p>No persons under the age of 18 to be served alcohol.</p> <p>Designated Bar Area to be created monitored by stewards.</p> <p>Persons only to be allowed to buy two alcoholic drinks at one time.</p> <p>Proof of ID will be required of all persons looking to be under the age of 21 – no ID no Alcohol.</p>	2	1	L	No person that appears to be intoxicated will be allowed entry to the site.
<b>Broadcast Facilities</b> Camera installations: Vehicle/pedestrian conflicts, Fire, cable runs, Security, reduction in audience viewing areas Blocking of fire exits	<b>6.3</b>	Event staff, contractors and Event attendees	2	2	M	<p>Working/delivery areas to be clearly separated from areas that are accessible to the public.</p> <p>Broadcast compound to be secure and provided with adequate fire extinguishers.</p> <p>Cable runs to be located such as to avoid trip hazards, cable ramp as required.</p> <p>Location of fixed camera equipment to be marked on site plans and effects on audience areas reviewed – any areas without a sightline to the stage should not be included in the capacity calculations.</p> <p>Camera positions within or adjacent to audience areas to be located behind suitable barriers and/or stewarded as appropriate.</p>	2	1	L	<p><b>Broadcasting is not anticipated at this event. However if it does take place this risk assessment will be activated</b></p> <p>Broadcast compound to be set out to ensure fire exits from event site are unimpeded.</p>

<p><b>Large lake outside of Norfolk Hall:</b> Risk of drowning</p>	6.4	Event attendees	3	1	M	<p>A secure fence will be erected all around the high risk perimeter of the lake.</p> <p>Stewards in attendance to monitor event attendees.</p>	1	1	L	
<p><b>Autograph Sessions</b> <b>Personal Appearances:</b> Overcrowding, Crushing</p>	6.5	Event attendees	2	2	M	<p>Personal appearances by artistes within public areas or adjacent to open fences etc to be at the discretion of the chief steward/ESO.</p> <p>Artistes to be briefed to follow directions given by stewards.</p> <p>All such personal appearances should take place away from areas where crowd densities are high to prevent crowd surge.</p>	2	1	L	
<p><b>Items thrown from stage:</b> Crowd surge Impact injuries</p>	6.6	Event attendees	2	2	M	<p>Artistes and compares to be briefed that promotional items etc should not be thrown from stage into the crowd.</p>	1	1	L	<p><b><u>Not applicable for the 2019 show as there is no stage structure present. However if a stage is used this risk assessment will be activated</u></b></p>
<p><b>Ticket Collection/Box Office:</b> Overcrowding and security issues.</p>	6.7	Event attendees	2	2	M	<p>Ticket Collection and sales office to be suitable for the purpose and secure against unauthorised entry. Stewarding/Security as required during hours of operation and money transfer operations.</p> <p>Queuing lines for collection/sales to be set up with exit route towards the main gate areas.</p>	1	1	L	



						<p>Access past the Ticket office should be restricted to collection/purchase users only,</p> <p>Main access points into the site to be directed away from the Ticket office to prevent overcrowding.</p>				
<p><b>Explosion of mass of display pyrotechnics:</b> During transport, storage and installation</p>	7.1	Event staff and contractors	3	2	H	<p>Maintain safe separation distances for containers</p> <p>Compliance with current Fireworks (Safety) Regulations</p> <p>Compliance with Explosives Act and HSE exemptions and guidance</p> <p>No smoking. All sources of ignition banned from working areas</p> <p>Minimise number of personnel in working areas</p> <p>Minimise number of open containers</p> <p>Use experienced technicians and supervision</p>	2	1	L	<p><b><i>Fireworks will not be allowed at this event</i></b></p> <p>Event Safety Officer and F Safety Officer to check Service Providers Risk Assessment</p>
<p><b>Premature or Accidental Ignition:</b> Death or major injury</p>	7.2	Event staff, contractors and Event attendees	3	2	H	<p>No smoking. All sources of ignition banned from working areas</p> <p>No energy sources to be connected to firing systems during set-up</p> <p>Minimise number of personnel in working areas</p>	2	1	L	<p><b><i>Fireworks will not be allowed at this event</i></b></p>

						<p>Use trained technicians only, experienced supervision</p> <p>Restrict access during testing</p> <p>Use of suitable communications systems and hierarchy of communication/instruction</p> <p>Operational area to be secured by the use of fencing and Festival stewards.</p>				
<p><b>Fallout of lit debris onto audience etc:</b> Burns, panic and eye injuries</p>	7.3	Event staff, contractors and Event attendees	2	2	M	<p>Safety observer/spotter to monitor display and to have the ability and authorisation to cease any part of the display where required.</p> <p>Selection of show display content</p> <p>Establish and secure with stewards fallout zones. Monitor wind speed and direction regularly.</p> <p>Obtain regular updates on weather conditions</p>	2	1	L	<b><i>Fireworks will not be allowed at this event</i></b>
<p><b>Firing Site Hazards for Operation staff:</b> Trips, burns and falls from heights</p>	7.4	Contractor	2	2	M	<p>Each firing site to be assessed for hazards by the Service Provider and the appropriate actions taken</p> <p>No lone working permitted. Utilise PPE as required in the Risk Assessment.</p> <p>Working lights to be provided as required</p> <p>Service Provider to establish safe working 'cabin' for use during display.</p> <p>Event safety Officer to monitor.</p>	2	1	L	<b><i>Fireworks will not be allowed at this event</i></b>

<p><b>Deliberate interference with equipment, fireworks etc:</b> Death, major injury and fire.</p>	7.5	Event staff, contractors and Event attendees	3	2	H	Secure compounds will be identified and stewarded to prevent unauthorised access to these and installation areas	2	1	L	<b>Fireworks will not be allowed at this event</b>
<p><b>Inclement weather:</b> High winds blowing pyrotechnic devises into public/back stage areas</p>	7.6	Event staff, contractors and Event attendees	3	2	H	<p>Weather forecasts to be checked 24 hours in advance of display and regularly thereafter</p> <p>Consideration to be given to delaying or rescheduling display</p> <p>If weather too extreme display to be cancelled.</p> <p>Event Safety Officer in consultation with the Fire Safety Officer to monitor</p>	1	1	L	<b>Fireworks will not be allowed at this event</b>
<p><b>Fire Hazard - Stage:</b> Death, major injury and damage to property</p>	8.1	Event staff, contractors and Event attendees	3	2	H	<p>All structures to stage/front of house to be of flame retardant substances.</p> <p>Stage/mixer to be equipped with CO<sub>2</sub>, powder extinguishers. All generators to have dry powder.</p> <p>Stewards to evacuate area to allow tenders through if necessary and appropriate.</p> <p>Petrol generators will not be allowed.</p> <p>Evacuation strategy in place Stage to be inspected by Event Safety Officer and Fire Safety Officer</p>	2	1	L	<b>Not applicable for the 20' show as there is no stage structure present. However if a stage is used this risk assessment will be activated</b>

<p><b>Fire Hazard - Arena:</b> leath, major injury and damage to property</p>	<p><b>8.2</b></p>	<p>Event staff, contractors and Event attendees</p>	<p>3</p>	<p>2</p>	<p>H</p>	<p>Event stewards to be positioned and continually checking for ignition sources</p> <p>Event Stewards to patrol Arena at open times. To be equipped with Radios.</p> <p>Daily inspection carried out by the Event Safety Officer and Fire Safety Officer.</p> <p>Fire points placed in secure locations – all stewards made aware of their positions prior to the event opening.</p> <p>Selected stewards trained in fire fighting procedures.</p> <p>Evacuation strategy in place</p>	<p>2</p>	<p>1</p>	<p>L</p>	<p>Arena exit values to be calculated using PAS79 and Gov.uk codes of practice</p>
<p><b>Fire Hazard – Temporary structures/bars:</b> leath, major injury and damage to property</p>	<p><b>8.3</b></p>	<p>Event staff, contractors and Event attendees</p>	<p>3</p>	<p>2</p>	<p>H</p>	<p>All temporary structures/bars will be inspected prior to opening by the Event Safety Officer and the Fire Safety Officer.</p> <p>An Inspection Sheet will be completed and sign by the operator.</p> <p>The following areas will be inspected:</p> <ul style="list-style-type: none"> <li>•1 Fire Exits – Suitable and enough properly signed and not obstructed.</li> <li>•2 Occupancy capacities</li> <li>•3 Fire Fighting Equipment</li> <li>•4 Flame retardance Certificates</li> <li>•5 Stewarding numbers</li> <li>•6 Emergency Procedures</li> <li>•7 Combustible materials</li> </ul>	<p>2</p>	<p>1</p>	<p>L</p>	

						<p>•8 Storage of Waste</p> <p>The name and contact details of the Responsible Person will be obtained and passed to the Fire Safety Officer.</p> <p>The Event Safety Officer will assume responsibility for this role.</p>				
<p><b>Emergency Vehicle Routes:</b> becoming blocked or obstructed.</p>	<b>8.4</b>	Event staff, contractors and Event attendees	3	2	H	<p>Emergency Vehicle Routes (EVRs) clearly detailed on site plan.</p> <p>EVRs stewarded at all times Arena is open to Event attendee.</p> <p>Trackway to be laid in areas where the ground surface may be unstable.</p> <p>Fire Safety Officer to facilitate practice runs to ensure practicability of EVRs</p> <p>Stewards policing EVRs to have operation Radios in contact with the ELT.</p>	2	1	L	
<p><b>PG:</b> fire and explosion</p>	<b>8.5</b>	Event staff, contractors and Event attendees	3	2	H	<p>LPG to be limited to a maximum of one cylinder spare for each one in use at each unit.</p> <p>Vehicles and units to be checked on a regular basis for compliance.</p> <p>Unit operators to submit certification in advance that gas installation has been</p>	3	1	M	The Minimum Separation distance for LPG storage as detailed in the LPG Code Practice – Section 2, page will be followed.

						<p>installed and checked within the last three months by competent approved contractor. Details to be vetted in advance of siting by the Event Safety Officer.</p> <p>Competence/training of staff in the use/changing of LPG to be vetted.</p> <p>LPG storage facility to be established remote from main Event infrastructure at an agreed location.</p> <p>Event Safety Officer/Fire Safety Officer to inspect</p>				
<p><b>Generators:</b> fire and electric shock</p>	<b>8.6</b>	Event staff, contractors and Event attendees	3	1	M	<p>Where possible, consideration should be given to connecting units and lighting to main supplies. Where this is not possible, a minimum number of shared generators to be used.</p> <p>No petrol generators to be used.</p> <p>Generators to be located in secure areas away from public.</p> <p>Generators to be secured by using 'Heras' fencing.</p> <p>All generators to have suitable and sufficient fire extinguishers close at hand.</p> <p>Generators only to be provided by event's approved Electrical Distribution contractor</p>	2	1	L	

<p><b>Looking Fire:</b> fire and burn injuries</p>	<p><b>8.7</b></p>	<p>Event staff, contractors and Event attendees</p>	<p>2</p>	<p>2</p>	<p>M</p>	<p>Background of caterers to be checked by Event Safety Officer for previous users.</p> <p>Fire fighting equipment to normal requirements and to satisfaction of the Fire Safety Officer to be required.</p> <p>Caterers to be trained/vetted in the use of extinguishing media.</p> <p>Event Safety Officer/Fire Safety Officer to inspect</p>	<p>2</p>	<p>1</p>	<p>L</p>	
<p><b>Waste Storage:</b> fires</p>	<p><b>8.8</b></p>	<p>Event staff, contractors and Event attendees</p>	<p>3</p>	<p>2</p>	<p>H</p>	<p>Waste storage close to units to be provided in metal skips in secure locations away from main public areas.</p> <p>Suitable and sufficient fire fighting equipment to be in place</p> <p>Event Safety Officer/Fire Safety Officer to inspect</p>	<p>2</p>	<p>1</p>	<p>L</p>	
<p><b>Means of Escape (Marquees for public occupation):</b> panic rushing ability to escape</p>	<p><b>8.9</b></p>	<p>Event staff, contractors and Event attendees</p>	<p>3</p>	<p>2</p>	<p>H</p>	<p>A suitable and sufficient number of emergency exits shall be positioned around the perimeter of the marquee in accordance with the Reform (Fire Safety) Order 2005. Details to be agreed with Event Safety Officer and Fire Officer prior to build.</p> <p>Exit doors (if fitted) shall open outwards and shall be unlocked when the tent is occupied. Panic bolts may be fitted if appropriate. Exits to be stewarded throughout period of public occupation.</p>	<p>2</p>	<p>1</p>	<p>L</p>	

						<p>Suitable and sufficient maintained emergency signage and lighting to be available. Nantwich Agricultural Society Ltd to ensure that contracts with either tent supplier or electrician states responsibility for provision of lighting/signage.</p> <p>Inspection of lighting and signage by Event Safety Officer/Fire officer as appropriate prior to public use.</p> <p>Exit doors to be maintained clear inside and outside the tent. Guys and stakes near exits to be maintained clear of pedestrian routes and shall be clearly marked or protected to avoid tripping</p>				
<p><b>Person:</b> Damage by fire or smoke to persons and/or property as a result of a wilful act.</p>	<b>8.10</b>	Event staff, contractors and Event attendees	3	2	H	<p>Keep combustibles to minimum. No storage of combustible or explosive material permitted in tent.</p> <p>Provide suitable and sufficient fire extinguishers and at exit doors. Stewards to be aware of location of extinguishers.</p> <p>Fabric of tent, drapes, linings and any floor covering to be flame retardant to BS5348 Test 2, BS7157 Annex A, BS7837, BS 5287 Table 1 or BS5867 Part2 Type B as appropriate. Certificates to be available for inspection.</p> <p>Materials that have been chemically treated to achieve their fire retardancy may require recertification at intervals – Event Safety Officer to check for certification. Access to combustibles to be restricted to working personnel by stewards.</p>	2	1	L	Petrol generators not to be used.



<p><b>Emergencies:</b>  Hazards from the need to evacuate.  Local or area.  Consider what may cause and how can be controlled.  Fire – restriction of protected route  Bomb – Evaluate Risk/ disorder localised.  Evacuation – collapse of structure</p>	<p><b>8.11</b></p>	<p>Event staff, contractors and Event attendees</p>	<p>3</p>	<p>2</p>	<p>H</p>	<p>An evacuation plan will be agreed with the emergency services.</p> <p>Emergency announcements made over PA (back up power necessary) to give instructions to the public. This to be supplemented with message relayed by stewards using loud hailers.</p> <p>All access routes to be stewarded.</p> <p>Stewarding companies and Event Safety Officer to be familiar with any event specific evacuation strategy and alarm system.</p>	<p>3</p>	<p>1</p>	<p>M</p>	
<p><b>Zoonoses</b>  Preventing and controlling ill health from animal contact</p>	<p><b>9.0</b></p>	<p>Event staff, contractors and Event attendees</p>	<p>3</p>	<p>1</p>	<p>M</p>	<p>Prevention of animal soiling on paths and walkways.</p> <p>Good general cleanliness around the livestock areas.</p> <p>Segregation of eating and play areas</p> <p>Contain animal bedding within the pens. Careful transportation and storage of manure along with good animal husbandry.</p> <p>Separating animal contact and non contact areas.  Provision of conveniently sited adequate hand washing facilities between livestock areas and eating areas .</p>	<p>2</p>	<p>1</p>	<p>L</p>	<p>Visitors will not be allowed access to pathways used by animals.</p> <p>Manure and soiled bedding will not be allowed to accumulate</p> <p>Eating areas and areas where food is purchased will be separated</p> <p>Keepers are informed to follow these good agricultural practises</p> <p>This will be achieved using barriers  Full hand washing facilities will be sited near to the livestock section</p>

